




2024 PHCA Board of Directors Instructions for Voting

 Princeville *at Hanalei* Community Association
Enhancing the Quality of Life and Princeville Experience for its Members

**2024 BALLOT FOR ELECTION OF DIRECTORS
PRINCEVILLE AT HANALEI COMMUNITY ASSOCIATION**

The election of Directors for the Princeville at Hanalei Community Association is being conducted by printed ballot, and the election outcome will be announced at the 2024 Annual Meeting of Members. **This is the ballot.**

The deadline to submit this ballot is October 24, 2024, by 4:30pm HST. The ballot must be received at the Associa office in Hanalei by the deadline. Ballots received after the deadline will not be counted.

The action to be taken is to vote for up to two candidates. There are two positions up for election due to the expiration of the terms of Duncan Forgy and Patti Thiele. There is no required minimum percentage of votes. The person receiving the largest number of votes shall be elected.

Instructions:

- Cumulative voting is permitted. You may vote for two different candidates, or you may vote for one candidate twice. You are not required to vote for any candidate, and you can write in one or two candidates. Your ballot will not be counted if more than 2 votes are cast.
- Vote for a candidate by placing the number of votes in the Vote column next to the candidate's name. The total number of votes cast cannot exceed 2. Fractional voting is not permitted.

Candidates (in alphabetical order by last name)	Vote (X)
Duncan Forgy	
Randy Kotsol	
Rose Krebs	
Patti Thiele	
[Write in candidate]	
[Write in candidate]	

- Do **not** write any identifying information on this ballot including your name, address, signature, or other identifying marks.
- Place your completed ballot in the provided envelope titled **BALLOT ONLY** and seal the envelope. Insert **only** your completed ballot in this envelope (do **not** include the proxy) and do **not** write on the **BALLOT ONLY** envelope. Ballots will not be counted if there are markings on the envelope.
- Place your completed and signed proxy and the sealed **BALLOT ONLY** envelope in the second envelope. Sign and print your name and property address in the designated area on the back of the second envelope. Place the signed envelope in the provided Business Reply Mail envelope.
- Mail the postage-paid Business Reply Mail envelope to: Princeville at Hanalei CA, C/O Associa Hawaii, 737 Bishop Street Suite 2100, Honolulu Hawaii 96813.

To be counted, the **BALLOT MUST BE RECEIVED AT THE ASSOCIA HONOLULU OFFICE BY OCTOBER 24, 2024 at 4:30pm HST.**

BALLOT ONLY
For your vote to be valid:

- Do **NOT** write on this envelope.
- Your completed ballot must be placed in this envelope and sealed.
- Insert **only** your completed ballot in this envelope (NO proxy).
- Place this sealed envelope with your proxy in the second envelope.
- Sign and print your name and property address in the designated area on the back of the second envelope.
- Place the signed envelope in the provided Business Reply Envelope.

Fill out your Ballot and place it in the **BALLOT ONLY** envelope.



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**2024 ANNUAL MEETING PROXY
PRINCEVILLE AT HANALEI COMMUNITY ASSOCIATION
(DOES NOT INCLUDE THE ELECTION OF DIRECTORS)**

This proxy form is for the 2024 Annual Meeting of Members of the Princeville at Hanalei Community Association (PHCA). This form does not include the use of the proxy for the election of PHCA Directors as the election of Directors is being conducted by mail. Be sure to return the ballot also enclosed in this mail packet for the election of two (2) PHCA Directors of the Board.

Please return this proxy to assure quorum. The number of responses needed to meet the quorum requirement is 20%, representing one-tenth of the members.

APPOINTMENT OF PROXYHOLDER
The boxes below are mandated by state law.

The undersigned does hereby constitute and appoint (CHECK ONE):

No one. Proxy use is for quorum purposes only;

The individual whose first and last name are printed on the line above; this individual must attend the Annual Meeting for the proxy to be valid;

The Board of Directors as a whole so that the vote be made on the basis of the preference of the majority of the Directors present at the meeting;

Those Directors present at the meeting; and the vote to be shared with each Board member receiving an equal percentage.

As the undersigned's attorney and agent, with full power of substitution ("proxyholder"), to act in the undersigned's name, place, and stead, and to vote as the undersigned's proxy at the **ANNUAL MEETING, ON OCTOBER 26, 2024**, notice of which is hereby acknowledged, and at any and all adjournments thereof, for the transaction of any and all business that may properly come before this meeting, **except the election of Directors.**

All prior proxies, if any, are hereby revoked. The proxyholder may vote the number of votes that the undersigned would be entitled to vote if then personally present, and all that said proxyholder may do by virtue of this appointment of proxyholder is hereby ratified and confirmed.

IF NO BOX IS CHECKED OR MORE THAN ONE BOX IS CHECKED, THIS PROXY SHALL BE USED FOR QUORUM PURPOSES ONLY.

You must complete the Signature/Date section on page 2 of this proxy - turn over.

For this proxy to be valid:

(a) You must sign the proxy, provide the date that the proxy is signed, and print your name, address (for a single-family home) or the condominium project name and unit number, and the first and last name of the proxyholder if other than the Board of Directors, and

(b) This proxy must be **RECEIVED** by the Secretary of the Association in the care of the Managing Agent (Associa Honolulu Office) no later than 4:30pm HST on October 24, 2024. You may deliver the proxy by mail with your completed ballot using the provided postage-paid Business Reply Mail envelope.

You must include BOTH PAGES and any electronically transmitted proxy must be a complete reproduction of the original.

Signature/Date Section: Sign and print your name as it appears in the Association's records and provide your address (for a single-family home) or the condominium project name and unit number and the date. Persons signing in a representative capacity (personal representatives, executors, administrators, trustees, guardians, conservators, partners, members of a member-managed LLC, managers of a manager-managed LLC, corporate officers or other persons authorized to act on behalf of any legal entity which owns a unit) are to add their titles and, if requested, are to submit evidence of their authority to act in that capacity.

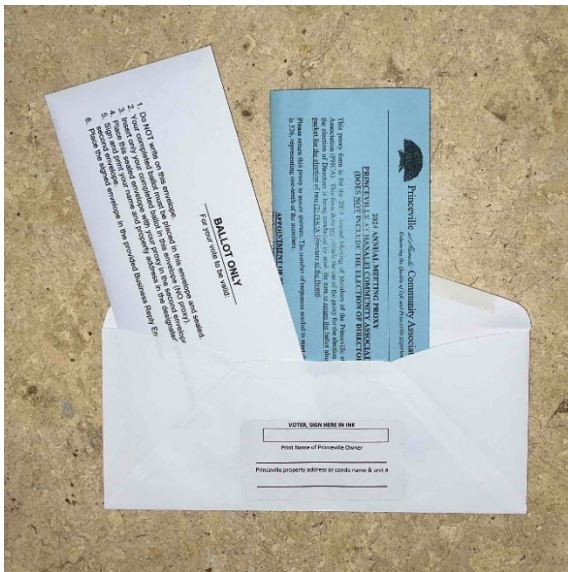
Princeville property address (single family home):

Or Condo Property Name: _____ **Unit #:** _____

DATE SIGNED: _____
(Required by Law)

PRINTED NAME(S) OF OWNER(S) _____
(Required by Law)

SIGNATURE(S) OF OWNER(S) _____
(Required by Law)



Fill out the Proxy Form (2-sides). Place the Proxy and the **BALLOT ONLY** envelope in the white envelope with Associa Hawaii's Logo on the front. Seal the envelope then Sign, print your Name, and write in your Princeville property address.



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Place the signed envelope into the manila pre-paid envelope. You may fold the white envelope in half to make sure it fits into the manila envelope. Seal the manila envelope and place it in the mail.

